*Załącznik nr 1.1. do Uchwały nr 566/05/2020 Senatu UR z dnia 28 maja 2020 r.*

**SYLLABUS**

**regarding the qualification cycle *2021-2023***

date

**academy year** 2022/2023

1. Basic Course Information

|  |  |
| --- | --- |
| Course title | **Principles of causing the foreign exchange dealing in Poland** |
| Course code \* | PRA113 |
| name of the unit offering the field of study | College of Social Sciences |
| Name of the unit running the course | College of Social Sciences |
| Field of study | Administration |
| Qualification level | Second-degree studies |
| Profile | Practice |
| Study mode | Part-time |
| Year and semester of studies | II year, III sem. |
| Course type | Facultative |
| Language of instruction | English |
| Coordinator | Dr hab. Elżbieta Feret, prof. UR |
| Course instructor | Dr hab. Elżbieta Feret, prof. UR  Dr Paweł Majka  Dr Marta Sagan  Dr Anna Wójtowicz-Dawid  Mgr Joanna Łubina |

\* - as agreed at the unit offering the field of study

1.1.Learning format – number of hours and ECTS credits

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Semester  (n0.) | Lectures | Classes | Lab classes | Seminars | Practical classes | Internships | others | **ECTS credits** |
| III |  |  |  |  |  |  | 9 | 4 |

1.2. Course delivery methods

- conducted in a traditional way

- involving distance education methods and techniques

1.3. Course assessment (exam, pass with a grade, pass without a grade)

Pass with a grade.

1. Prerequisites

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| Administrative law, civil law, banking law, banking law, elements of public finance law. |

3. Objectives, Learning Outcomes, Course Content, and Instructional Methods

3.1. Course objectives

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| --- | --- |
| O1 | *The student is supposed to get to know practical aspects of causing the foreign exchange dealing in Poland along with his restrictions, as well as bans.* |
| O2 | *As part of conducted classes issues moved closer will be associated with the conduct of business currency exchange.* |
| O3 | *The student is supposed to acquire the knowledge about the possibility of using with foreign exchange values and domestic legal tenders in relationships between residents and non-residents from third countries.* |

3.2. Course Learning Outcomes

|  |  |  |
| --- | --- | --- |
| Learning Outcome | The description of the learning outcome  defined for the course/module | Relation to the degree programme outcomes |
| LO\_01 | He has a general advanced knowledge in the area of the social science from the scope of the law and administration and tidied up and including the underpinned theoretically knowledge crucial, economic, political and sociological issues. | K\_W01 |
| LO\_02 | He has at his disposal a deepened knowledge about relations between bodies of public authority and relations between them and the individual with reference to chosen structures and social institutions. | K\_W03 |
| LO\_03 | He knows and understands the terminology of administrative studies from the scope of fields of study carried out in the framework of the plan as well as is using with detailed notional terminology in chosen specialization. | K\_W07 |
| LO\_04 | In the advanced rank administration knows general rules of creating both the development of forms of the individual entrepreneurship, using the knowledge in fields of science and fields of study typical of direction. | K\_W10 |
| LO\_05 | He is demonstrating specialist abilities of finding legal grounds, judicial decision and literature concerning examined issues and applying ethical principles, as well as independent proposing the specific problem and taking of decisions. | K\_U06 |
| LO\_06 | He is possessing a skill of creating legal documents, agreements and projects of acts to apply the law, along with justifying them and is able to show consequences of the planned act. | K\_U07 |
| LO\_07 | He is gifted for independent solving administrative, legal and ethical basic problems associated with administration. | K\_K02 |
| LO\_08 | He is able to act in the enterprising way, exploiting knowledge sand abilities get in the course of studies. | K\_K05 |

**3.3. Course content**

1. Lectures

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| Content outline |
| - |

1. Classes, tutorials/seminars, colloquia, laboratories, practical classes

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| Content outline |
| Genesis of the exchange law based on regulations placed in: 1952, 1982, 1989, 1994, 1998, 2003. |
| Basic entities of the exchange law: resident, non-resident, non-resident from the III country, non-resident from the country BIT. |
| Comprehending foreign exchange values and domestic legal tenders. |
| Comprehending the foreign exchange dealing and principles of taking and the conduct of business currency exchange. |
| Kinds and the role of foreign exchange permissions. |
| Principles of the supervision and the inspection of observing duties of exchange restrictions. |

3.4. Methods of Instruction

e.g.

CONVERSATION WITH THE USE OF DIFFERENT TEACHING METHODS WITH SPECIAL PRESCRIPTION ON ACTIVITY OF STUDENTS, FOR EXAMPLESOLVING CASES, DISCUSSING TO THE SUBJECT MATTER, ANALYSIS OF PRACTICAL PROBLEMS AND PROPOSING THEIR SOLUTIONS, DISTANCE LEARNING METHODS AND TECHNIQES.

4. Assessment techniques and criteria

4.1 Methods of evaluating learning outcomes

|  |  |  |
| --- | --- | --- |
| Learning outcome | Methods of assessment of learning outcomes (e.g. test, oral exam, written exam, project, report, observation during classes) | Learning format (lectures, classes,…) |
| LO\_01 | *Pass with a grade* | C. |
| LO\_o2 | *Pass with a grade* | C. |
| LO\_03 | *Pass with a grade* | *C.* |
| LO\_04 | *Pass with a grade* | C. |
| LO\_05 | *Pass with a grade* | C. |
| LO\_06 | *Pass with a grade* | C. |
| LO\_07 | *Pass with a grade* | C. |
| LO\_08 | *Pass with a grade* | C. |

4.2 Course assessment criteria

|  |
| --- |
| Evaluation is being established based on written replies of students, where the positive evaluation is being achieved at the min. 50% of given correct answers. In case of an oral exam - 3 questions asked by the examiner. Giving the correct answer to at least two questions is a condition of getting the credit.  Evaluation criteria: completeness of the reply, correct terminology. |

5. Total student workload needed to achieve the intended learning outcomes

– number of hours and ECTS credits

|  |  |
| --- | --- |
| Activity | Number of hours |
| Scheduled course contact hours | 9 |
| Other contact hours involving the teacher (consultation hours, examinations) | 2 |
| Non-contact hours - student's own work (preparation for classes or examinations, projects, etc.) | 89 |
| Total number of hours | 100 |
| Total number of ECTS credits | 4 |

\* One ECTS point corresponds to 25-30 hours of total student workload

6. Internships related to the course

|  |  |
| --- | --- |
| Number of hours | *-* |
| Internship regulations and procedures | *-* |

7. Instructional materials

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| Compulsory literature:  M. Radvan, J. Gliniecka, T. Sowiński, P. Mrkyvka (eds.), *The financial law towards challanges of the XXI Century*, Brno 2017,  J. Skoczylas*, Prawo dewizowe*, LexisNexis 2016. |
| Complementary literature:  E. Ruśkowski, *Prawo dewizowe,* Warszawa 1997,  W. Wójtowicz, *Prawna regulacja obrotu dewizowego w Polsce,* Bydgoszcz 1996,  W. Wójtowicz, A. Gorgol, *Prawo dewizowe,* Warszawa 2003,  J. Skoczylas, Polskie prawo dewizowe, Warszawa 1994. |

Approved by the Head of the Institute or an authorised person